



THE LONDON BOROUGH  
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DATE: 28 October 2014

To: Members of the  
**EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Councillor Nicholas Bennett J.P. (Chairman)  
Councillor Neil Reddin FCCA (Vice-Chairman)  
Councillors Teresa Ball, Kathy Bance MBE, Alan Collins, Mary Cooke, Judi Ellis,  
Alexa Michael and Keith Onslow

Church Representatives with Voting Rights  
Mary Capon and Joan McConnell

Parent Governor Members with Voting Rights  
Darren Jenkins, Mylene Williams and Tony Wright-Jones

Non-Voting Co-opted Members  
Jo Brinkley, (Head Teacher Representative)  
Adil Ghani, (Young People's Representative)  
Alison Regester, (Pre-school Settings and Early Years Representative)

A meeting of the Education Policy Development and Scrutiny Committee will be held  
at Committee Rooms, Bromley Civic Centre on **WEDNESDAY 5 NOVEMBER 2014**  
**AT 7.00 PM**

MARK BOWEN  
Director of Corporate Services

**Paper copies of this agenda will not be provided at the meeting. Copies can be printed off at <http://cde.bromley.gov.uk/>. Any member of the public requiring a paper copy of the agenda may request one in advance of the meeting by contacting the Clerk to the Committee, giving 24 hours notice before the meeting.**

**Items marked for information only will not be debated unless a member of the Committee requests a discussion be held, in which case please inform the Clerk 24 hours in advance indicating the aspects of the information item you wish to discuss**

# A G E N D A

## **PART 1 (PUBLIC) AGENDA**

**Note for Members:** Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

### **STANDARD ITEMS**

**1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

**2 DECLARATIONS OF INTEREST**

**3 MINUTES OF THE EDUCATION PDS COMMITTEE MEETING HELD ON 30TH SEPTEMBER 2014 AND MATTERS OUTSTANDING FROM PREVIOUS MEETINGS**  
(Pages 5 - 16)

**4 QUESTIONS TO THE PDS CHAIRMAN FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

To hear questions to the Committee received in writing by the Democratic Services Team by 5.00pm on Thursday 30<sup>th</sup> October 2014 and to respond. Questions must relate to the work of the scrutiny committee.

### **PORTFOLIO PRESENTATIONS AND DECISIONS**

**5 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

To hear questions to the Portfolio Holder received in writing by the Democratic Services Team by 5.00pm on Thursday 30<sup>th</sup> October 2014 and to respond. Questions must relate to the work of the Portfolio.

**6 PORTFOLIO HOLDER UPDATE**

**a UPDATE ON UNDER PERFORMING SCHOOLS (Pages 17 - 30)**

**7 EDUCATION INFORMATION ITEMS**

The items comprise:

- Minutes of the Education Budget Sub-Committee held on 16<sup>th</sup> October 2014
- Update on School Nurses Initiative
- Bromley Academy Programme and Free School Update

Members and Co-opted Members have been provided with advance copies of the briefing via e-mail. The briefing is also available on the Council's Website at the following link: <http://cds.bromley.gov.uk/ieListMeetings.aspx?CId=559&Year=0>

## POLICY DEVELOPMENT AND OTHER ITEMS

- 8 **PROGRESS IN IMPLEMENTING THE RECOMMENDATIONS OF THE SCHOOL GOVERNANCE WORKING GROUP** (Pages 31 - 38)
- 9 **EDUCATION OUTCOMES FOR LOOKED AFTER CHILDREN** (Pages 39 - 48)  
Annex A to this report is a Part 2 (Exempt) matter at Item 15.
- 10 **TRUANCY AND MISSING CHILDREN** (Pages 49 - 58)
- 11 **EDUCATION PROGRAMME 2014/15** (Pages 59 - 66)

## PART 2 (CLOSED) AGENDA

- 12 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business	Schedule 12A Description
13 <b>EXEMPT MINUTES OF THE EDUCATION PDS COMMITTEE MEETING HELD ON 30TH SEPTEMBER 2014</b> (Pages 67 - 70)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
14 <b>EDUCATION PART 2 (EXEMPT) INFORMATION ITEMS</b> The items comprise: <ul style="list-style-type: none"><li>• Part 2 (Exempt) Minutes of the Education Budget Sub-Committee held on 16<sup>th</sup> October 2014</li></ul>	Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Members and Co-opted Members have been provided with advance copies of the Part 2 (Exempt) briefing via e-mail.	
15 <b>EDUCATION OUTCOMES FOR LOOKED AFTER CHILDREN</b> (Pages 71 - 76) This item relates to a Part 1 (Public) report at Item 9.	Information which is likely to reveal the identity of an individual.

**DATES OF FUTURE EDUCATION PDS COMMITTEE MEETINGS**

Tuesday 27<sup>th</sup> January 2015

Tuesday 10<sup>th</sup> March 2015

A joint meeting will be held with Care Services PDS Committee to consider child safeguarding issues on Thursday 26<sup>th</sup> February 2015.

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## EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 30 September 2014

### Present:

Councillor Nicholas Bennett J.P. (Chairman)  
Councillor Neil Reddin FCCA (Vice-Chairman)  
Councillors Kathy Bance MBE, Alan Collins, Mary Cooke,  
Peter Dean, Judi Ellis, William Huntington-Thresher and  
Alexa Michael

Mary Capon, Adil Ghani, Darren Jenkins, Joan McConnell,  
Mylene Williams, Alison Register and Tony Wright-Jones

### Also Present:

Councillor Stephen Wells, Portfolio Holder for Education  
Councillor Robert Evans

## 17 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence were received from Councillor Teresa Ball and Councillor Keith Onslow. Councillor Peter Dean and Councillor William Huntington-Thresher attended as their respective substitutes.

## 18 DECLARATIONS OF INTEREST

The Chairman reminded the Committee that the Declarations of Interest made at the meeting on 2<sup>nd</sup> July 2014 were taken as read.

Councillor Peter Dean declared that he was employed by the Department for Work and Pensions.

A number of Members and Co-opted Members made Declarations of Interest in relation to Item 7a: Basic Need Programme Update:

Councillor Nicholas Bennett JP declared that he was a Governor at Princes Plain Primary School.

Councillor Mary Cooke declared that she was the Chair of Governors at Blenheim Primary School.

Councillor Judi Ellis declared that she was a Governor at Riverside School and Midfield Primary School, and that her son was the Head Teacher of Biggin Hill Primary School.

Mrs Mary Capon, Church representative, declared that she was an employee of the Aquinas Trust.

Mr Darren Jenkins, Parent Governor representative, declared that he was a Governor at Riverside School and Wickham Common Primary School.

Mrs Joan McConnell, Church representative, declared that she was a Governor at St Joseph's Catholic Primary School.

**19 MINUTES OF THE EDUCATION PDS COMMITTEE MEETING  
HELD ON 2ND JULY 2014 AND MATTERS OUTSTANDING  
FROM PREVIOUS MEETINGS**

The minutes were agreed subject to the fifth sentence of the third paragraph of Item 7: Portfolio Holder Update being amended to read:

*"The Harris Primary Academy Shortlands would be accommodated at 1 Westmoreland Road, Bromley for its first year of operation before moving to its proposed permanent site at Kingswood Road, Shortlands from September 2015."*

**RESOLVED that the minutes of the meeting held on 2<sup>nd</sup> July 2014 be agreed, subject to the above amendment and that matters outstanding be noted.**

**20 QUESTIONS TO THE PDS CHAIRMAN FROM MEMBERS OF  
THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING**

No questions had been received.

**21 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS  
OF THE PUBLIC AND COUNCILLORS ATTENDING THE  
MEETING**

No questions had been received.

**22 PORTFOLIO HOLDER UPDATE**

The Portfolio Holder gave an update to Members on work being undertaken across the Education Portfolio.

The demand for pupil places continued to be high. Since the start of the 2014/15 academic year, over 500 'in year' applications had been received, including 180 applications from children new to the Borough. This had placed considerable strain on the availability of school places in Bromley and might result in the provision of in-year bulge classes. A further issue had been identified around a number of junior schools that had chosen to become primary schools following conversion to academy status, with some infant schools no longer having an associated junior school. Work was being

undertaken to address this issue and it was hoped that new junior schools would be established to meet the demand for places.

It had been identified that a significant increase in secondary provision would be required across the Borough in future years. The Portfolio Holder was pleased to announce that the E21 bid to establish a new secondary academy in the Elmers End area of the Borough had been successful. Work continued with secondary providers across the Borough to promote expansion of existing secondary schools as well as the potential for new free schools. A meeting of the School Places Working Group would be held on 14<sup>th</sup> October 2014 to consider both primary and secondary place planning across the Borough.

The Bromley Trust Alternative Provision Academy had opened in September 2014 and was working well. A new academy uniform, including the wearing of ties, had been launched and pupils were being encouraged to apply for the role of academy prefects.

Free school meals for pupils at Key Stage 1 had been successfully introduced across all Bromley schools from September 2014, and hot meals were now available at all schools.

Work to attract high quality candidates to apply to become Local Authority Governors continued. A highly successful Governors' Conference had been held on Saturday 27<sup>th</sup> September 2014, which had been attended by over 50 Bromley Governors. At the Conference, it had been proposed that a Bromley Governor Association be established to support the development of strong governance across the Borough into the future. It had also been announced that a new recruitment process had been introduced for Local Authority Governors which would include a panel interview. Members and Co-opted Members of the Education PDS Committee would be eligible to join these panels, and a Co-opted Member requested that young people also be involved in the panel interviews. Mr Tony Wright-Jones, Parent Governor representative, expressed his thanks to the Portfolio Holder and those Officers involved for delivering an excellent event. The Committee endorsed the Chairman's concern that the Members of the Education PDS Committee had not been invited to contribute to the agenda or attend the Governors' Conference.

**RESOLVED that the Portfolio Holder update be noted and that the Committee's concern that neither the Chairman or the Members of the Education PDS Committee had been consulted about the Governor's Conference or been invited to attend be recorded.**

#### **A) UPDATE ON UNDER PERFORMING SCHOOLS**

##### **Report ED15090**

The Portfolio Holder introduced a report that provided an update of recent Ofsted and school improvement activity across the Borough. Since July 2014,

there had been three Ofsted Inspections and two Ofsted monitoring inspection visits. In their Ofsted inspections, Marjorie McClure School had been rated as 'Outstanding', and Hawes Down Junior School as 'Good'. The Pupil Referral Unit had been rated as 'Requires Improvement' which reflected the excellent progress made by the new Head Teacher and staff in a short period of time. In their Ofsted monitoring inspection visits, both Oaklands and Southborough Primary Schools had been judged to be taking effective action.

In considering the report, the Head of Schools, Early Years Commissioning and Quality Assurance Education confirmed that targeted support was being provided to Worsley Bridge Primary School following concerns identified around their Key Stage 2 results. Members were also advised that the Ofsted regional commissioner for South East London and England had started in post in September 2014, and that the Local Authority would seek to work closely with the regional commissioner to support the highest standards of education in all academies across the Borough.

A highly experienced executive principal had recently been appointed at Burwood School, which delivered a curriculum for male pupils aged 10-16 years who had been identified as having social, emotional and behavioural difficulties. Work to develop the alternative provision offered in the Borough for young people with social, emotional and behavioural difficulties was ongoing. The purchase of Beacon House had been approved by the Council's Executive on 10<sup>th</sup> June 2014, with the expectation of developing a provision which offered a wide variety of vocational courses at Key Stage 4 and 5 to both male and female pupils identified as having social, emotional and behavioural difficulties.

**RESOLVED that recent Ofsted and school improvement activity in the Borough be noted.**

## **23 PORTFOLIO HOLDER PROPOSED DECISIONS**

### **A) BASIC NEED PROGRAMME UPDATE**

#### **Report ED15084**

The Portfolio Holder introduced a report providing an update on progress in delivering the Basic Need Programme, which supported the provision of sufficient school places through improvements to and the expansion of Bromley schools, and to set out the forward programme for the period 2014/17. The report also outlined the proposed allocation of capital funding for the extension of early learning places to an increased number of two year olds to private, voluntary and independent sector providers, feasibility for the redevelopment of Beacon House, and proposed actions identified following a health and safety audit of Bromley schools.

The updated list of schemes within the Basic Needs Programme had been developed to meet the estimated increase in the number reception age pupils in the Borough from September 2014 onwards. 'Bulge years' and permanent



expansions were planned at a number of existing local schools to provide the required pupil places, which would be delivered through a combination of modular build and internal refurbishment.

In addition to the Basic Need Programme, there was a need to undertake capital works to deliver the early years offer under which approximately 40% of all two year olds would be eligible for an early learning place. To support the implementation of this policy, the Government had provided the Local Authority with £744,903 to build capacity of statutory places for two year olds across the Borough. The Local Authority was also seeking to build alternative provision for young people with social, emotional and behavioural difficulties through the purchase of Beacon House, approved by the Council's Executive on 10<sup>th</sup> June 2014. It would be necessary to refurbish Beacon House to make it suitable for school use and to offer a wider variety of vocational courses, and to support this it had been identified that a consultant should be appointed to undertake a feasibility study to identify the necessary works and ensure that Beacon House could be used for its intended purpose.

A consultant had recently been commissioned to review the management of health and safety within schools that had yet to convert to academy status. This audit was carried out during the 2013/14 academic year at 60 Local Authority Maintained and Voluntary Aided schools across the Borough. A range of health and safety concerns had been identified during the course of this audit, and the Local Authority was now developing an action plan to work with schools to address the issues raised within the report. It was estimated that the cost of dealing with these issues and establishing a programme of training for staff and governors would cost approximately £1.8m, and it was proposed that this be funded through the Dedicated Schools Grant, with any additional funds coming from the historic underspend on the education planned maintenance programme.

**RESOLVED that:**

- 1) Progress in expanding the vocational offer to pupils with social, emotional or behaviour difficulties through the proposed purchase and refurbishment of Beacon House be noted;**
- 2) The outcomes from the schools' health and safety audit and recommended response be noted; and,**
- 3) The Portfolio Holder be recommended to:**
  - i) Approve the updated list of schemes within the Basic Need Capital Programme;**
  - ii) Agree the procurement and award of contract of schemes within the Basic Need Programme through traditional procurement, the Lewisham Modular Buildings Framework or through devolution of the Basic Need Capital Grant to schools;**

- iii) **Agree the proposed allocation of capital funding for two year olds as set out in Report ED15084;**
- iv) **Agree the proposed devolution of capital funding for two year olds to private, voluntary and independent sector providers; and,**
- v) **Agree to the procurement of consultants to undertake the feasibility of refurbishing Beacon House.**

## **B) SPECIAL EDUCATIONAL NEEDS TRANSPORT STRATEGY**

### **Report ED15085**

The Portfolio Holder introduced a report outlining the results of a review of the Local Authority's Transport Assistance policy for children and young people, undertaken to ensure that service provision continued to be fit for purpose following a range of reforms recently made to education and special education and the introduction of Education, Health and Care Plans through the Children and Families Act 2014. The review considered a wide menu of transport assistance service offers which aimed to support the individual assessed needs of children and young people, whilst meeting the Local Authority's statutory duties to provide suitable travel arrangements for eligible children and young people resident in Bromley to access their education or special education provision.

In considering the draft Special Educational Needs Transport policy, Members discussed the potential benefits and associated costs of introducing muster points, and underlined the importance of supporting children and young people to develop better travel awareness, which could also help them develop skills in preparation for the travel training programme where appropriate. The Business and Planning Manager, Education, Care and Health Services advised Members that in introducing muster points, there would be a need to assess the health and safety aspects of individual user's routes to the muster point from their home. The business case had identified 283 potential users and 61 proposed muster points. In delivering the muster point scheme, there would also be a requirement to undertake a number of new health and safety assessments in consideration of annual route planning, as well as conducting health and safety risk assessments for new users or users whose requirements had changed. Members of the Committee expressed doubts about the need for a full-time officer to undertake this work and it was agreed that the Portfolio Holder for Education be recommended not to defer the introduction of muster points as recommended in the report.

A Co-opted Member underlined the importance of consulting with service users and their parents or carers before introducing any changes to the current Special Educational Needs Transport strategy. A Member was also concerned that young people who used wheelchairs were currently excluded from the data used in the business case for the introduction of muster points,

but was advised that wheelchair users would be considered in the event that muster points were introduced.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Note the information relating to Special Educational Needs reforms, the introduction of Education, Health and Care Plans and the impact upon the provision of Special Educational Needs transport;**
- 2) Consider the contents of the business case and agree:**
  - i) To progress the introduction of muster points into Bromley;**
  - ii) To progress the offer of personal budgets to all parents of children who are in receipt of sole transport and, in a very limited number of cases, where the offer of personal budgets to individual parents is in the interests of both the Council and the parent; and,**
  - iii) To increase the mileage rate offer to 50 pence per mile**
- 3) Agree that the revised draft Special Educational Needs Transport Policy be progressed to the consultation stage with Special Educational Needs stakeholders, with a view to enabling its introduction with effect from the start of the 2015/16 academic year.**

**C) DAY NURSERY PROVISION: PROPOSAL TO MARKET TEST**

**Report CS14073**

The Portfolio Holder introduced a report providing further detail on the preferred option for the future delivery of day nursery provision at the Community Vision and Blenheim nurseries and seeking Members' comments as to whether to proceed with market testing of the service.

Work had been undertaken in recent years to increase fees for nursery places at Community Vision and Blenheim nurseries to bring them in line with other local providers and to move towards operating a full cost recovery service. To support this, the two nurseries had been moved onto a trading account basis from April 2013 with separate budgets established. An options appraisal for the future delivery of the nurseries had then been undertaken which had been reported to the meeting of Education PDS Committee on 30<sup>th</sup> January 2014, following which it had been agreed to further develop the business case for market testing of the nursery provision.

In considering the report, a Member underlined the need to ensure that ward councillors were consulted regarding the future delivery of day nursery provision at the Community Vision and Blenheim nurseries.

**RESOLVED that the Portfolio Holder be recommended to:**

- 1) Proceed with the market testing of day nursery provision on a concession basis; and,**
- 2) Note that a further report detailing the outcome of the market testing of nursery provision be reported to future meetings of Education PDS Committee and the Council's Executive as appropriate.**

**D) DRAWDOWN OF GOVERNMENT GRANT FUNDING HELD IN CONTINGENCY TO SUPPORT THE LOCAL AUTHORITY IN IMPLEMENTING THE SPECIAL EDUCATIONAL NEEDS REFORMS AND PATHFINDER CHAMPION SUPPORT**

**Report ED15082**

The Portfolio Holder introduced a report seeking approval for the release of Government funding held in the 2014/15 central contingency to support the Local Authority in implementing special educational needs reforms in relation to the SEND Pathfinder which had been developed in partnership with London Borough of Bexley to test areas within the Children and Families Act 2014. The Children and Families Act 2014 aimed to deliver a more holistic approach to special educational needs and disability for children and young people in England, and as part of its introduction, the Bromley and Bexley SEND Pathfinder had been asked to test the development and application of Education, Health and Care Plans for children and young people with complex needs from birth to 25 years, as well as areas including development of personal budgets, banded funding and preparing for adulthood (transition).

The SEND Implementation (New Burdens) Grant comprised £259,316 and had been provided by the Government to implement the wide ranging statutory reforms of the Children and Families Act 2014, which required statutory compliance from September 2014, and the transfer of Statements of Special Educational Needs and Learning Difficulty Assessments to Education, Health and Care Plans during the transition timeframe. The Bromley Pathfinder Champion Grant had been allocated to Bromley for Pathfinder Champion work undertaken with the London Boroughs of Bexley and Enfield. A total of £71,063 of the ring-fenced funding was requested to support the implementation of the new Special Educational Needs and Disability reforms in 15 non-Pathfinder London Boroughs designated as London Region 1.

**RESOLVED that the Council's Executive be recommended to:**

- 1) Approve the drawdown of £151,960 funding from the Council's central contingency for the 2014/15 SEND Implementation Grant, with the remaining £107,357 ring-fenced for drawdown in 2015/16; and,**

- 2) Approve the drawdown of £71,063 funding from the Council's central contingency for the 2014/15 SEN Pathfinder Champion grant.**

## **24 EDUCATION INFORMATION ITEMS**

The Education Briefing comprised seven reports:

- Minutes of the Education Budget Sub-Committee held on 9<sup>th</sup> September 2014
- Implications of Changes to Youth Remand Framework
- Disability Strategy
- Education Portfolio Plan - Summer Term 2014 Update
- Education Scene in Bromley
- Bromley Academy Programme Update
- Personal Budgets and Direct Payments Policy Update

**RESOLVED that the Information Briefing be noted.**

## **25 EDUCATION PROGRAMME 2014/15**

### **Report ED150106**

The Committee considered the forward rolling work programme for the year ahead based on items scheduled for decision by the Portfolio Holder for Education and items for consideration by the Education PDS Committee.

In response to a question from a Co-opted Member, the Assistant Director: Education confirmed that the market testing process for a range of education services was ongoing. An invitation for providers to make an initial application to the Local Authority would appear in the Official Journal of the European Union shortly. The applications received would then be evaluated as part of a robust review process before being reported to Education PDS Committee in Spring 2015 for Members' consideration.

The Chairman advised Members that the proposal to establish a joint working group with Care Services PDS Committee on the effectiveness of Children's Centres and the Tackling Troubled Families Programme would be considered by Care Services PDS Committee at its meeting on 2<sup>nd</sup> October 2014.

Councillor William Huntington-Thresher was pleased to announce that a public meeting would be held with public transport providers later in 2014, which would provide Members and Co-opted Members with an opportunity to highlight transport issues which affected education across the Borough, such as those experienced by young people participating in the travel training programme. The Chairman requested that the date of this meeting be provided to all Members and Co-opted Members of the Education PDS Committee.

The Chairman reminded Members that visits were regularly arranged for care homes and schools and colleges across the Borough and encouraged all Members and Co-opted Members to attend. A Co-opted Member requested that the Harris Federation be approached to become part of the school visits programme for Spring 2015.

**RESOLVED that the Education Programme 2014/15 be noted.**

**26 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

**RESOLVED that the press and public be excluded during consideration of the items of business listed below as it was likely in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present, there would be disclosure to them of exempt information.**

**27 EXEMPT MINUTES OF THE EDUCATION PDS COMMITTEE MEETING HELD ON 2ND JULY 2014**

**RESOLVED that the exempt minutes of the Education PDS Committee meeting held on 2<sup>nd</sup> July 2014 be agreed.**

**28 PORTFOLIO HOLDER PART 2 (EXEMPT) UPDATE**

The Portfolio Holder gave a Part 2 (Exempt) update to Members on work being undertaken across the Education Portfolio.

**29 PORTFOLIO HOLDER PROPOSED PART 2 (EXEMPT) DECISIONS**

**A) AUTHORISATION OF CONTRACT WITH NACRO FOR PROVISION OF INTENSIVE SUPERVISION AND SURVEILLANCE SERVICES**

The Committee considered the report and supported the recommendations.

**B) AWARD OF CONTRACT FOR PROVISION OF POST-16 LEARNER PARTICIPATION TRACKING SERVICES**

The Committee considered the report and supported the recommendations.

The Meeting ended at 8.55 pm

Chairman

## Matters Outstanding from Previous Meetings

<b>Minute Number/Title</b>	<b>Decision</b>	<b>Update</b>	<b>Action</b>	<b>Completion Date</b>
<b>23<sup>rd</sup> January 2013</b>				
<b>59 (d) Effective Governance (Role of the Local Authority)</b>	That a School Governance Working Group be established to consider a range of issues around the governance arrangements of the Local Authority in the future.	Progress in implementing the recommendations of the School Governance Working Group would be reported to a future meeting of the Committee.	Assistant Director: Education	November 2014
<b>19<sup>th</sup> March 2013</b>				
<b>71 Portfolio Holder Update and Children's Champion Update</b>	That discussions continue with the RC Archdiocese of Southwark around the potential to establish a six form of entry Roman Catholic secondary school in the Borough	Progress in discussions with the RC Archdiocese of Southwark would be reported to a future meeting of the Committee.	Education Portfolio Holder	November 2014
<b>2<sup>nd</sup> July 2013</b>				
<b>4 Minutes of the Previous Meeting on 19<sup>th</sup> March 2013</b>	That Members supported work to roll out a fully online admissions process for Primary applications in September 2013 and Secondary applications in September 2014.	Progress in moving to a fully online schools admissions process would be reported to a future meeting of the Committee	Assistant Director: Education	Underway
<b>30<sup>th</sup> January 2014</b>				
<b>57 Education Programme 2013/4</b>	That a further report providing an update on progress in strategies to target young people classified as being 'Not in Education, Employment or Training' be provided to Members of the Education PDS Committee.	A further report would be reported to a future meeting of the Committee	Head of Bromley Youth Support Programme	January 2015
<b>2<sup>nd</sup> July 2014</b>				
<b>7a Update on Under Performing Schools</b>	That a further report providing an update on under performing schools be provided to the Members of the Education PDS Committee after the regional commissioner is in post.	A further report would be reported to a future meeting of the Committee	Head of Schools, Early Years Commissioning and Quality Assurance Education	January 2015

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Report No.  
ED15111

## London Borough of Bromley

### PART ONE - PUBLIC

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Decision Maker: **Education Policy Development and Scrutiny Committee**

Date: **5<sup>th</sup> November 2014**

Decision Type: Non-Urgent                      Non-Executive                      Non-Key

**TITLE: Update on Under Performing Schools**

Contact Officer: Nina Newell, Head of Schools, Early Years Commissioning and Quality Assurance

Chief Officer: Terry Parkin, Executive Director, Education and Care Services

Ward: Boroughwide

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1. Reason for report

- 1.1 To provide an update on maintained schools identified as underperforming in the last report dated September 2014.
- 1.2 To provide an updated list of Ofsted outcomes and details from recent Ofsted visits. Plus any recent inspection activity if relevant for Local Authority Maintained schools and Academies.
- 1.3 To provide an overview of Local Authority Support and challenge to those schools considered to be underperforming.
- 1.4 To provide a RAG rating of risk

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2. **RECOMMENDATION(S)**

- 2.1 **The Education Policy Development and Scrutiny Committee is asked to note the updated information provided in this report**

## Corporate Policy

1. Policy Status: Existing policy:
  2. BBB Priority: Children and Young People
- 

## Financial

1. Cost of proposal: N/A
  2. Ongoing costs: N/A
  3. Budget head/performance centre: School Standards
  4. Total current budget for this head: £445,350
  5. Source of funding: The approved service budget is funded from Council Revenue and Dedicated Schools Grant.
- 

## Staff

1. Number of staff (current and additional) -
  2. If from existing staff resources, number of staff hours - N/A
- 

## Legal

1. Legal Requirement: Statutory requirement: The LA has a number of statutory duties to secure school improvement and to meet the statutory targets with respect to attainment of children and young people and a duty of care to all children and young people in all Bromley schools
  2. Call-in: Not Applicable:
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected) - 47,000 children and young people in 95 schools and other education settings (e.g. PRS).
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments:

### 3. COMMENTARY

#### 3.1 Ofsted Inspections

3.2 Since the last report in September 2014 there have been 2 further Ofsted Inspections. The judgements are not yet published:-

Poverest Primary School – Ofsted Inspection – 2/3 October 2014

Worsley Bridge Primary School – Ofsted Inspection – 9/10 October 2014

#### 4.1 OFSTED OUTCOMES

4.2 A list of Ofsted outcomes for Bromley **Academies** is attached at **Appendix 1**.

### 5. OVERVIEW

#### 5.1 LA Categorisation and Support

5.2 **Appendix 2** details all current Ofsted outcomes in Bromley **maintained schools**, detailing any subsequent visits. It also provides information in respect of the challenge and support provided to all maintained schools by the Local Authority. Risk has been assessed in line with the categorisation process outlined in a previous report together with recent inspection reports and HMI follow up visits plus local school intelligence.

5.3 The support and challenge provided to schools is co-ordinated using a combination of the Local Authority staff team, externally commissioned consultants and brokered school to school support. Where Head teachers are reluctant to engage with the support available from the Local Authority, challenge is provided by the Head of Schools and Early Years, and where necessary the Assistant Director Education, or the Director of Education Health and Care Services.

5.4 An initial categorisation has taken place following receipt of unvalidated attainment data. This has enabled an immediate judgement to be made about those schools requiring LA support and challenge. The categories will be refined once progress data and validated data is available and at that point all LA maintained schools will be formally advised of their category and this will form part of a future report to Education PDS..

### 6. POLICY IMPLICATIONS

6.1 The Education Portfolio Plan highlights as a main aim promoting educational opportunity in the borough, ensuring all families have a choice of good and outstanding schools.

### 7. LEGAL IMPLICATIONS

The Council has a statutory duty to provide support and challenge to schools (Education and Inspection Act 2006) in order to raise attainment and to intervene in schools causing concern.

<b>Non-Applicable Sections:</b>	Personnel Implications, Financial Implications
Background Documents: (Access via Contact Officer)	Education Portfolio Plan 2013/14

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Ofsted Inspection Outcomes for Bromley Academy Schools 20<sup>th</sup> October 2014

School	Ofsted Outcome	Date	Comment
<b>Primary Schools</b>			
Alexandra Infant School	<b>Outstanding</b>	May-11	HT is an NLE (National Leader of Education ) and member of EYELA with Pickhurst Infants supporting 4 Bromley maintained schools . 2014 Moderation cycle - EYFS.
Alexandra Junior School	<b>Good</b>	Nov-12	
Balgowan Primary School	<b>Good</b>	Mar '13	HT is an LLE (Local Leader of Education). 2014 Moderation cycle - EYFS and KS2 Writing.
Biggin Hill Primary School	<b>Inadequate</b>	May '13	Being supported by Charles Darwin School . 2014 Moderation cycle -EYFS. New Head September 2014
Castlecombe Primary	<b>Good</b>	Nov '11	
Crofton Infant School	<b>Good</b>	Oct '10	Ofsted Interim Assessment Statement 28/3/14 – school will not be re-inspected until at least Summer 2015. (Crofton Schools Academy Trust)
Crofton Junior School	<b>Good</b>	Nov '13	2014 Moderation cycle - KS2 Writing. (Crofton Schools Academy Trust)
Darrick Wood Infant School	<b>Outstanding</b>	Nov '09	2014 Moderation cycle - EYFS
Farnborough Primary School	<b>Outstanding</b>	Nov-12	HT is an NLE. 2014 Moderation cycle – EYFS and KS1
Grays Farm Primary School	<b>Special Measures</b>	Jun '12	Sponsored academy with Kemnal Technology College
Green St Green Primary	<b>Outstanding</b>	May '09	2014 Moderation cycle – KS2 Writing.
Harris Primary Academy, Crystal Palace (Malcolm)	<b>Special Measures</b>	Oct '12	
Harris Primary Academy, Kent House (Royston)	<b>Special Measures</b>	Mar '12	
Hayes Primary School	<b>Good</b>	Mar '13	Part of RAPT (Realise Academy Partnership Trust) supporting 1 Bromley maintained school. - St Mary Cray Primary School. 2014 Moderation cycle – EYFS
Highfield Infant School	<b>Outstanding</b>	Jan '08	
Highfield Junior School	<b>Outstanding</b>	Jan-09	Ann Golding , HT of Highfield Infants, appointed as substantive HT February 2014. 2014 Moderation cycle - KS2 Writing
Hillside Primary School	<b>Requires Improvement</b>	Jun '14	Sponsored academy with The Priory

School	Ofsted Outcome	Date	Comment
Keston Primary School	Outstanding	Jun '09	Converted to an academy 1.4.14 with Aquinas (Bishop Justus and Parish). 2014 Moderation cycle – EYFS.
Leesons Primary School	Good	Feb 12	Converted to academy status on 1 September 2014. 2014 moderation of KS2 Writing.
Manor Oak Primary School	Good	Feb-13	HT is an LLE
Parish Primary School	Outstanding	Nov '11	Part of Aquinas Trust with Bishop Justus School. 2014 Moderation Cycle – EYFS and KS2 Writing.
Perry Hall Primary School	Outstanding	Nov-11	HT is an NLE
Pickhurst Infant School	Outstanding	Nov '07	HT is an NLE. Member EYELA with Alexandra Infant School supporting 4 Bromley maintained schools. Also linked to RAPT.
Pickhurst Junior School	Outstanding	Jul '11	HT is an NLE supporting Oaklands Primary School.
Raglan Primary School	Good	Jun'10	2014 Moderation Cycle – KS2.
Scotts Park Primary School	Requires Improvement	Jun '13	Converted to an academy 1.4.14 with 21 <sup>st</sup> Century Education (The Ravensbourne) . 2014 Moderation cycle – KS2 Writing.
Stewart Fleming Primary (The Pioneer Academy)	Good	Jun '11	HT is an LLE. Ofsted Interim Assessment Statement 28/3/14 – school will not be re-inspected until at least Summer 2015.
St James RC Primary	Outstanding	Sep '07	HT is an LLE supporting St Anthony's RC Primary School. 2014 Moderation cycle – KS2 Writing .
St John's CE Primary	Inadequate	Dec '12	Converted to academy 1.4.14 with Rochester Diocese. 2014 Moderation cycle – EYFS.
St Peter and St Paul	Requires Improvement	Oct-13	Converted to an academy on 1st August 2014.
St Philomena's RC Primary	Good	May-10	Converted to an academy on 1 <sup>st</sup> October 2014
St Vincent's RC Primary	Outstanding	Apr-07	Converted to an academy on 1 <sup>st</sup> October 2014
Tubbenden Primary School	Good	Mar '13	New HT from September 2013. 2014 Moderation cycle – EYFS.
Valley Primary School	Outstanding	Dec '08	HT is an LLE. Inspected in October 2014 result not yet published
Warren Road Primary School	Outstanding	Mar '08	Teaching School
<b>Secondary Schools</b>			
Bishop Justus School	Good	May '12	Part of Aquinas Trust . An approved academy sponsor, considering sponsorship arrangements.

School	Ofsted Outcome	Date	Comment
Bullers Wood School	Outstanding	May '11	HT is an NLE.
Charles Darwin School	Good	Oct '13	Sponsor of Biggin Hill Primary School
Chislehurst School for Girls (formerly Beaverwood)	Good	Feb '13	HT is an NLE. Part of RAPT (Realise Academy Partnership Trust) supporting 1 Bromley maintained school
Coopers Technology College	Good	Jan '14	In a MAT with Leasons Primary
Darrick Wood School	Outstanding	Apr '09	HT is an NLE. Part of RAPT
Harris Academy Beckenham (Kelsey Park)	Good	Jul '13	
Harris Academy Bromley (Cator Park)	Good	Dec '13	
Hayes School	Outstanding	Jun '13	HT is an NLE. Part of RAPT (Realise Academy Partnership Trust) supporting 1 Bromley maintained school.
Kemnal Technology College	Good	Jun '13	HT is an NLE. Sponsor of Grays Farm Primary School
Langley Park School for Boys	Outstanding	Oct '06	
Langley Park School for Girls	Good	Apr '12	
Newstead Wood School	Outstanding	May '14	New HT January 2014
Ravens Wood School	Requires Improvement	Jun '13	
The Priory School	Good	Jan '12	Sponsor of Hillside Primary School
The Ravensbourne School	Good	Jan '10	Set up Education for the 21 <sup>st</sup> Century Trust and is exploring MAT arrangements in the borough. Inspected October 2014- result not yet published

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School	Ofsted Outcome	Date of Inspection	Key Issues from Inspection		Details of support provided	Current position	RAG
Bickley Primary	Good	Mar-14			Light touch . School able to access training for subject leaders, moderation and governors.		B
Blenheim Primary	RI	Nov-12	Ensure that pupils' achievement in English and mathematics, especially in KS2 is consistently good from year to year; improve the quality of teaching and learning in KS1 and KS2 so that it is at least consistently good; strengthen leadership and management at all levels.	MV1 - 17.4.13	Targetted support . Ofsted Monitoring Visit judged that senior leaders and governors are taking effective action to tackle the areas requiring improvement. New HT September 2013 has strengthened the staff team. The Governing body has also been strengthened with new Chair and they are effective in being able to hold the HT to account.	The unverified results this year are very impressive across all phases. Support is still being provided however the improvement is impressive. Ofsted is imminent.	C
Bromley Road Primary	RI	Feb-13	Increase the proportion of good / better teaching; raise achievement by end of Y2; ensure leaders and governors evaluate the success of initiatives to secure improvement and the effectiveness of the school's work by focusing sharply on their impact on raising pupils academic standards.	MV1 - 17.6.13	Targetted support. Ofsted Monitoring Visit judged that senior leaders and governors are taking effective action to tackle the areas requiring improvement. Support provided with reconstitution of governance.	Unvalidated results show an improving picture. Became a Primary school in Sept 2014. Ofsted imminent.	C
Burnt Ash Primary	Good	Sep-13			Light touch support. School able to access training for subject leaders, moderation and governors.		B
Chelsfield Primary	Good	Sep-12			Support provided following LA review last year.	Reduced support continuing for one further term but improved results this year.	C
Chislehurst Primary	Good	Feb-14			No issues - light touch support. School able to access training for subject leaders, moderation and governors.		B
Churchfields Primary	RI	Nov-13	Improve teaching so that all is at least good; Raise attainment and increase the rate of progress, particularly in mathematics	MV1 - 10.2.14	Targetted support. Ofsted Monitoring Visit judged that senior leaders and governors are taking effective action to tackle the areas requiring improvement.	Unvalidated data indicates improved results this year.	C
Clare House Primary	Good	May-12			Recently appointed HT. LA review commissioned and targetted support being provided for one term as a result. School able to access training for subject leaders, moderation and governors .	Some areas still need to be improved before Ofsted therefore support will continue for this term and will then be reviewed.	C
Cudham Primary	Good	Nov-09			Light touch . School able to access training for subject leaders, moderation and governors.	Although results were disappointing this year, HT has outlined the reasons for this. They intend to convert as part of Aquinas Trust in December 2014. Minimal support being provided for this term only.	B
Darrick Wood Junior	Good	Oct-12			Light touch. School able to access training for subject leaders and governors.		B
Dorset Road Infant	Good	Mar-11			Light touch support. School able to access training for subject leaders, moderation and governors.		B

School	Ofsted Outcome	Date of Inspection	Key Issues from Inspection		Details of support provided	Current position	RAG
Downe Primary	Good	Oct-11			Light touch support. School able to access training for subject leaders, moderation and governors.		B
Edgebury Primary	Good	May-14			Light touch. School able to access training for subject leaders and governors.	Reduced support continuing for this term due to high numbers of NQTs	B
Hawes Down Infant	Good	Jan-14			Light touch support. School able to access training for subject leaders, moderation and governance.		B
Hawes Down Junior	Good	Jul-14			Light touch . School able to access training for subject leaders, moderation and governors.	Recent Good Ofsted - previously RI and receiving targeted support. Improvement such that no further targeted support is required	B
Holy Innocents	RI	Sep-13	Improve the quality of teaching to ensure that pupils make rapid progress across all year groups; Improve leadership and governance	MV1 - 10.12.13	Targetted support. HMI follow up visit considered that the school was <b>not</b> taking effective action. Continued intensive support and challenge from LA team, and NLE from Catholic Diocese .	Unvalidated data indicates good attainment results this year. A new staff team in place including a new Deputy HT. Targetted support will continue this term prior to conversion as part of the RC Umbrella trust.	C
James Dixon Primary	Good	Feb-13			No issues - light touch support. School able to access training for subject leaders, moderation and governors.		B
Marian Vian Primary	Good	Jun-12			No issues - light touch support. School able to access training for subject leaders, moderation and governors.		B
Mead Road Infants	Outstanding	Mar-09			HT has resigned. LA providing support for leadership and other targeted support being provided initially for one term.	Attainment data disappointing and leadership issues are still unresolved. Intensive support will be provided	D
Midfield Primary	Good	Dec-13			Light touch support. School able to access training for subject leaders, moderation and governance.	Data is a cause for concern. A review will be arranged with additional support provided depending on the outcome	C
Mottingham Primary	Good	May-11			Light touch support. School able to access training for subject leaders, moderation and governance.		B
Oak Lodge Primary	Good	Sep-13			Light touch - no concerns. Can access training for subject leaders and governors.		B
Oaklands Primary	RI	Mar-14	Improve teaching, particularly in Years 3 to 6, so that it is at least good; raise standards and strengthen pupils' achievement, particularly in years 3 to 6; strengthen leadership and management.	MV1 - 23.6.14	Receiving targeted LA support and NLE support from the HT of Pickhurst Junior School. Ofsted monitoring visit 23.6.14 judged that governors and senior leaders are taking effective action to tackle the areas requiring improvement.	Staffing has been restructured. Data indicates progress being made. Support to continue for 1 term and will then be reviewed.	C

School	Ofsted Outcome	Date of Inspection	Key Issues from Inspection		Details of support provided	Current position	RAG
Poverest Primary	RI	Jan-13	Raise attainment and improve rates of progress, especially in mathematics, through making teaching consistently good; improve leadership and management by ensuring that pupils' progress is tracked thoroughly.	MV1 - 18.4.13	Targetted support has been provided since the last inspection. A new Head Teacher was appointed from September 2013. The staff team and governing body have been strengthened. The KS2 data shows significant improvement. Ofsted Monitoring Visit judged that senior leaders and governors are taking effective action to tackle the areas requiring improvement. Support to continue for one further term. Ofsted is likely this term.	Ofsted visited on 2/3 October - not yet published	C
Pratts Bottom Primary	Good	Feb-11			Light touch. No issues. Can access training for subject leaders and governors.		B
Princes Plain Primary	Good	Nov-11			Targetted support provided last year. HT retired in Summer 2014. The school is expected to convert to academy status in December 2014 as part of the Aquinas Trust and they have appointed an Interim Head Teacher pending a permanent appointment .	Aquinas provides support, and the LA is also providing specific support up until the point of conversion. Results much improved this year.	C
Red Hill Primary	Good	Sep-11			Light touch. New HT September 2013.		B
Southborough Primary	RI	Mar-14	Improve quality of teaching and learning so that it is consistently good or better in order boost pupils' progress; raise levels of achievement, especially in writing; improve the effectiveness of leaders and managers.	MV1 - 11.7.14	Targetted support. LA continues to provide support and challenge. Ofsted monitoring visit 11.7.14 judged that senior leaders and governors are taking effective action to tackle the areas requiring improvement identified at the recent section 5 inspection.	Targetted support will continue, improved results this year	C
St Anthony's RC Primary	RI	Oct-13	Improve teaching so that it is consistently good or better, especially in lower KS2; Improve leadership and management	MV1 - 10.1.14	Targetted support. Ofsted monitoring visit in January 2014 judged the school and governors are taking effective action. Support is being provided by the LA + catholic diocese LLE. .	Data much improved. Support will continue and will be reviewed in January 2015.	C
St George's Primary	RI	Feb-13	Raise the quality of teaching, so pupils in all classes make good progress; make sure that the school's new systems result in improved teaching and achievement.	MV1 - 23.5.13	Targetted support. Ofsted Monitoring Visit judged that senior leaders and governors are taking effective action to tackle the areas requiring improvement. Receiving support from the LA team. An external review which took place on 5th Feb has judged that the school would achieve good in all areas if inspected. LA support has been reduced - school awaiting inspection		C
St Joseph's RC Primary	Good	Oct-10			No issues. Light touch support including training for subject leaders, moderation and governance.		B
St Mark's Primary	Good	Feb-14			Light touch support including training for subject leaders, moderation and governance		B

School	Ofsted Outcome	Date of Inspection	Key Issues from Inspection		Details of support provided	Current position	RAG
St Mary Cray Primary	RI	Jun-13	Improve the quality of teaching so that is consistently good; Raise attainment in reading and writing, especially in Key Stage 2; Improve the effectiveness of leadership and management	MV1-27.9.13	Intensive support. Ofsted Monitoring Visit judged that senior leaders and governors are not taking effective action to tackle the areas requiring improvement. School being supported by RAPT (Realise Academy Partnership Trust). SEN review being undertaken by LA. Hayes Primary HT has been acting HT. Approval has been given for Hayes to sponsor St Mary Cray, and conversion under this arrangement is planned for November 2014.	A Head of School is now in place. There have been positive changes to the staff team, new initiatives have been introduced, for example the introduction of music lessons, and the look of the school has much improved.	D
St Mary's RC Primary	Good	Dec-13			Light touch support including training for subject leaders, moderation and governance		B
St Paul's Cray Primary	RI	Nov-13	Improve the quality of teaching so that it is consistently good or better; • Raise standards and ensure that all pupils make rapid progress to catch up; • Ensure that leaders and managers build imaginative, inspiring and motivating teaching and learning experiences into the curriculum; provide more opportunities for teachers to share good practice; set tight deadlines for checking on the impact of actions to accelerate the pace of improvement	MV1-16.1.14	Targetted support. Ofsted monitoring visit in January 2014 judged the school and governors are taking effective action. LA providing support and challenge.	Progressing well. Improvement in results this year	C
The Highway Primary	Good	Jan-09			No issues - light touch support. School able to access training for subject leaders, moderation and governors.		B
Unicorn Primary	Good	Jul-13			No issues - light touch support. School able to access training for subject leaders, moderation and governors. Accommodating bulge class of 30 in September 2014 which was unplanned. To help to facilitate this, targetted support is being provided to the school for the first half term.		B
Wickham Common Primary	Good	Nov-13			No issues - light touch support. School able to access training for subject leaders, moderation and governors.		B
Worsley Bridge Primary	Good	Jan-13			Converted to Primary School in September 2013. Results disappointing and targetted support being provided to address this.	Ofsted visit 9th October - not yet published	C
<b>Secondary Schools</b>							
St Olaves	Outstanding	Mar-14			High standards. No issues re achievement.		A

School	Ofsted Outcome	Date of Inspection	Key Issues from Inspection		Details of support provided	Current position	RAG
<b>Special Schools</b>							
Burwood	RI	Jun-13	Make sure all staff apply policies and procedures consistently so as to improve behaviour over time and reduce the number of days students are excluded for short periods of time because of poor behaviour; Improve the quality of teaching and learning		Support provided, making good progress to address issues. Change of leadership with an Interim Headteacher in place from September 2014		C
The Glebe	Outstanding	May-10					A
Marjorie McClure	Outstanding	Jul-14			Ofsted inspection last term judged the school to be Outstanding. High standards. No issues re achievement.		A
Riverside School	Good	Nov-11					B

**Key**  
**A** Outstanding Schools requiring no targetted support  
**B** Good Schools requiring no targetted support  
**C** RI schools, or Good/outstanding schools requiring targetted support where good progress is evident.  
**D** Inadequate schools or RI/good.outstanding schools who are at risk of becoming inadequate requiring intensive support

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Report No.  
ED15116

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

**Date:** Wednesday 5 November 2014

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** PROGRESS IN IMPLEMENTING THE RECOMMENDATIONS OF THE SCHOOL GOVERNANCE WORKING GROUP

**Contact Officer:** Jane Bailey, Assistant Director, Education  
020 8313 4146; jane.bailey@bromley.gov.uk

**Chief Officer:** Executive Director of Education, Care & Health Services

**Ward:** All

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1. Reason for report

- 1.1 This is a report back on progress on the recommendations of the School Governance Working Group as endorsed by the Education PDS Committee on 14<sup>th</sup> March 2014.
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2. RECOMMENDATION(S)

- 2.1 The Education PDS Committee is asked to note and comment on the progress made in implementing the recommendations of the School Governance Working Group.

### Corporate Policy

1. Policy Status: Existing Policy
  2. BBB Priority: Children and Young People
- 

### Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Education Workforce Development and Governor Services
  4. Total current budget for this head: £ 134,190
  5. Source of funding:
- 

### Staff

1. Number of staff (current and additional):
  2. If from existing staff resources, number of staff hours: n/a
- 

### Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable:
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected) Bromley schools and academies (96)
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments Not Applicable
2. Summary of Ward Councillors comments:



### **3. COMMENTARY**

- 3.1 The School Governance Working Party was reconvened on 30<sup>th</sup> January 2014 and met in February and March 2014. Its recommendations were supported by the Education PDS Committee at its meeting on 18<sup>th</sup> March 2014 and subsequently confirmed by the Education Portfolio Holder.
- 3.2 A commentary on the Working Party's detailed recommendations is set out in Appendix A to this report.

### **4. POLICY IMPLICATIONS**

- 4.1 The recommendations and actions in this report support the delivery of priorities for children and young people as set out in the Council's Education Commitments and agreed at the Council meeting on 21<sup>st</sup> January 2013 to work to improve school governance.
- 4.2 The Recommendations and actions also support the work programme as set out in the Education Portfolio Plan for 2014 and 2015 to promote educational opportunity in the borough, ensuring all families have a choice of good and outstanding schools and early years, and to work with governing bodies, the Department for Education and others to expand popular and successful schools and create additional early years capacity.

### **5. FINANCIAL IMPLICATIONS**

- 5.1 The financial implications of this report can be contained within existing resources.

### **6. LEGAL IMPLICATIONS**

- 6.1 The Local Authority has a number of statutory duties pertaining to governing bodies of schools: to make the Instrument of Government for all maintained schools and federations of schools (DfE 067); to nominate local authority governors to all maintained schools and give information for school governors (DfE 068); to appoint additional governors if the school is eligible for intervention (DfE 117).

<b>Non-Applicable Sections:</b>	Personnel Implications
Background Documents: (Access via Contact Officer)	ED14033 Recommendations from School Governance Working Group

	<b>Developing the role of Local Authority Governors: Recommendations</b>	<b>Progress and action</b>
3.3.1	<p>Local Authority Governor Recruitment continue to be supported through advertising and/or speakers at:</p> <ul style="list-style-type: none"> <li>• Bromley Adult Education College;</li> <li>• A range of community meetings including the Bromley Residents' Associations annual meeting, Safer Neighbourhood Panels and Snow and Parks Friends meetings;</li> <li>• Community Links Bromley;</li> <li>• Local businesses, such as solicitor firms, to recruit Local Authority Governors with specific skill sets; and other advertising and/or recruitment events as appropriate.</li> </ul>	<p>With reconstitution and the move towards academy schools, the number of LA governor positions has been reducing. In managing this process governing bodies are recommended by DfE to undertake skills audits to reallocate posts as required and to appoint new governors where required, ensuring they have a broad mix of skills available.</p> <p>In order to widen recruitment of LA governors, and provide a 'brokerage' service to governing bodies of schools and academies, potential new governors have been recruited using the following sources:</p> <ul style="list-style-type: none"> <li>• Council website – 'Become a school governor' leaflet, application form, recent governor newsletters and training programme</li> <li>• SGOSS (School Governors One Stop Shop) sponsored by the DfE recruiting potential governors nationally through advertising and working with employers</li> <li>• Bromley Adult Education College prospectus: advertisement</li> <li>• Advertisement in Bromley News Shopper for 'taster' courses for potential new governors in September 2014 and January 2015</li> <li>• Leaflets and posters in libraries and local centres</li> <li>• Circulation in newsletter to Borough residents (to 40,000)</li> <li>• Adverts in internal publications such as 'In Touch' for officers</li> </ul> <p>This process has identified some 37 potential applicants in 2014 whose cvs have also been circulated to all governing bodies to be considered for other vacancies arising from skills audits.</p>

	<b>Developing the role of Local Authority Governors: Recommendations</b>	<b>Progress and action</b>
3.3.3	<p>Training and communication processes between Local Authority Governors and the Local Authority be developed through:</p> <ul style="list-style-type: none"> <li>• Training sessions for prospective Governors of Local Authority Maintained Schools and Academy Schools delivered through the Local Authority's Governor Services Training Programme;</li> <li>• Encouraging schools to subscribe to the e-learning element of the Governor Services Training Programme;</li> <li>• An induction pack which dealt with the specific role of the Local Authority Governor;</li> </ul>	<p>The programme of Governor training has been enlarged and extended for 2014/5 (up from 44 to 47 sessions) with new courses being offered in response to changing needs and feedback from users. At £615 it remains good value to schools when subscribed as a package although elements can be purchased separately. Operating on a trading account basis, the programme has capacity to introduce new courses to meet demand. A free 'taster' course was run in September 2014 attracting 19 people, many of whom submitted applications. A further course is scheduled for January 2015, and there are five scheduled training sessions for new governors. In addition there are termly Link Governors, LA Governor and Chair of Governors Forums available to all schools free of charge. The average attendance at courses is high and feedback is carefully analysed. New trainers have been engaged to ensure that presentation remains fresh and up to date.</p> <p>The e-learning element is advertised in the brochure and can be purchased separately at a cost of £89 with the package, or £110 without. 14 schools have signed up for this package.</p> <p>New LA Governors are given a copy of the NGA 'Welcome to Governance' guide which includes a comprehensive description of their role, and links to the DfE Governors Handbook, updated regularly on line. Given the pace of change, internet based are more up to date, accessible and cost effective than printed sources of information. LA governors would also be invited to attend the termly LA Governors Forum as well as the 5 induction sessions.</p>

	<b>Developing the role of Local Authority Governors: Recommendations</b>	<b>Progress and action</b>
	<ul style="list-style-type: none"> <li>• An annual Local Authority Governor questionnaire which included the opportunity for Governors to highlight key successes for their school or academy and issues identified throughout the year;</li> <li>• Circulation of the minutes of the termly Chairman’s Networking Meeting to Governors, the Portfolio Holder for Education, and the Chairman and Vice-Chairman of Education PDS Committee;</li> <li>• Use of the Link Governors Forum to circulate best practice to Governing Bodies;</li> <li>• More active involvement of Governors with the Termly Governors’ Briefing, for example through a letters page or FAQs</li> </ul>	<p>The annual questionnaire will be sent out in the autumn term after the two conferences and other changes have taken effect, with the results reported in the new year.</p> <p>Reports of networking meetings are circulated to those in each relevant group (Link, LA and Chairs). Items of local and national interest, including the Portfolio Holder’s presentations to meetings and conferences would be included in the termly newsletter sent to all governors, heads and members of the Council and placed on the Council’s website.</p> <p>The Link Governors’ Forum last year considered issues such as academy structures with roles and responsibilities, and approaches to learning for maths and English. This has been incorporated into this year’s training programme, for example with a new course on ‘The Effective Lesson’</p> <p>In the summer term newsletter Governors were invited to submit letters or contributions to the newsletter in the autumn term. The newsletter will also be used as a conduit for parent governor representatives on PDS Committee to develop stronger links with the parent governors they represent.</p> <p>Proposals for a Bromley Governors Association have also been made, with a presentation in the summer term newsletter and at the Governors’ conference seeking to establish a steering group. This would, if successful, become a channel of communication between governors and the Council.</p>

	<b>Developing the role of Local Authority Governors: Recommendations</b>	<b>Progress and action</b>
3.3.4	<p>Best practice be developed through:</p> <ul style="list-style-type: none"> <li>• Advice provided to schools on areas including:</li> <li>• Developing a standing order for governing bodies;</li> <li>• Use of the updated job description for recruiting Clerks to the Governing Body.</li> <li>• Encouraging schools to recruit an Independent Clerk, remunerated at a level appropriate to the responsibilities of the role.</li> </ul> <ul style="list-style-type: none"> <li>• Decision making matrix</li> </ul> <ul style="list-style-type: none"> <li>• A potential Governor Conference held on a Saturday for 2-3 hours, delivered in partnership with Local Authority, maintained Schools and academy trusts.</li> </ul>	<p>Advice is given to schools on request including reconstitution of governing bodies under the 2012 Regulations.</p> <p>A set of model standing orders has been developed and is available to governing bodies on request, based on the NGA recommended standard.</p> <p>The need for independent clerks with a higher level of skills has been identified by Ofsted to manage the documentation of meetings and specifically to record governor challenge, and schools have been encouraged to adopt this approach. As well as acting as a brokerage service between schools, governors services has initiated a recruitment drive for new independent clerks based on a common job description, with leaflets in the central library, civic centre, the Widmore centre, the Council's website, the electronic newsletter and on social media. Accreditation programmes are available as part of the 'professionalisation' of the role and an additional free 'taster' session for potential clerks has been arranged. Schools have been encouraged to pay higher rates to secure competent and qualified clerks.</p> <p>A decision making matrix is included as part of the training course for clerks, and it is available from the NGA and other sources</p> <p>A Governors' Conference was held on Saturday morning 27 September 2014 and was attended by some 49 governors from maintained and academy schools. The keynote speaker was the Chief Executive of the NGA, with presentations also from the Portfolio Holder, Assistant Director, Bromley Healthcare and a National Leader of Governance. A conference is also being held for Chairs of Governors and Heads on 10 November on</p>

	<b>Developing the role of Local Authority Governors: Recommendations</b>	<b>Progress and action</b>
	<ul style="list-style-type: none"> <li>• Making Local Authority Governors aware of the information they could reasonably expect to have access to in fulfilling their role and responsibilities;</li> <li>• Continued development of the School Governance area on Fronter; and</li> <li>• The Portfolio Holder for Education, and the Chairman and Vice-Chairman of Education PDS Committee to meet the Head of Governance on a regular basis.</li> </ul>	<p>the theme of ‘Building Cohesion’, including addresses by the DfE Schools Commissioner and a specialist on the Pupil Premium.</p> <p>Termly LA Governor Forums are held to provide briefing on a wide range of issues and in response to questions arising. Most guidance is now available via open websites such as the DfE Governors’ Handbook which is kept regularly updated and contains links to other relevant documents issued from time to time. The NGA also provides key information on its open website although more detail is available to subscribers.</p> <p>The Head of Governance is available to members as required</p>
3.3.5	<p>Academy Schools be encouraged to have Local Authority Governors through:</p> <ul style="list-style-type: none"> <li>• Being approached by the Local Authority to promote the benefits of having a Local Authority Governor.</li> </ul>	<p>Schools are encouraged to retain an LA governor to maintain links with the Council, although with the growth of multi academy and umbrella trusts the focus has for the moment been on creating strong and viable groupings that can support the school on becoming an academy. Many former LA appointees are now academy trustees or governors. The theme of the November conference, ‘Building Cohesion’ has been chosen to explore new ways of working between the LA and schools, mindful of its ongoing responsibilities but having regard to the future capacity to fund central services within the LA.</p>

Report No.  
ED15112

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

**Date:** Wednesday 5 November 2014

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** EDUCATION OUTCOMES FOR LOOKED AFTER CHILDREN

**Contact Officer:** Kay Weiss, Assistant Director, Safeguarding and Social Care  
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**Chief Officer:** Executive Director of Education, Care & Health Services

**Ward:** All Wards

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1. Reason for report

- 1.1 Virtual School report on the educational outcomes of Bromley Looked After Children for the academic year 2013-2014
- 

2. **RECOMMENDATION(S)**

- 2.1 Members are asked to note the academic outcomes for Bromley looked After Children in 2014.

### Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Children and Young People:
- 

### Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: 808180
  4. Total current budget for this head: £400,620
  5. Source of funding: RSG
- 

### Staff

1. Number of staff (current and additional): 5
  2. If from existing staff resources, number of staff hours:
- 

### Legal

1. Legal Requirement: Statutory Requirement:
  2. Call-in: Not Applicable:
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:



### 3. COMMENTARY

- 3.1 The numbers of looked after children after children have fluctuated over the year, showing a steady increase across all age ranges but, most significantly, with a marked impact on the Virtual School across early years and Key Stage 1. Where we would normally be expecting to report on a YR2 cohort of 5 or 6 children, twelve children ended the academic year in care in July 2014.
- 3.1.1 The inclusion of the YR12 and 13 cohorts, amounting to over 60 additional young people, has brought the total number of pupils in the Virtual School to over 230. Year group cohorts are, however, statistically small, meaning that reporting can be distorted, with each child carrying a large percentage weighting of the total. The YR11 group for this reporting period was the smallest for a number of years, with only 27 children in the reporting cohort.
- 3.1.2 The group is also notable for the 12 (44%) children within it who have a Statement of SEN, the national figure being 2.8% for all children in the same reporting period. An additional 10 students (37%) had identified special needs but no statement. This is against a national picture of 16% for all children. It is evident that, had these children been in stable education placements with good attendance earlier in their education, they would either have had no identified SEN or, more likely, would have had a statutory assessment and been awarded a Statement.
- 3.1.3 A full report on the outcomes for the YR11 cohort can be found at para 3.4.

#### 3.2 KEY Stage 1 Outcomes Summer 2014 (Age 7 years)

*(N.B. All 2014 figures are provisional and subject to change. National comparative data will not be available until after the publication of the First Statistical release in December 2014)*

- 3.2.1 12 Bromley children in care ended KS1 in August 2013 but 11 of these had been continually looked after during the reporting period. These 11 children form the **reporting cohort**.
- 3.2.2 National age-related expectation at age 7 is level 2.
- 3.2.3 Three of these children (28%) have Statements of SEN and a further 3 have identified SEN without statements.
- 3.2.4 Four children were placed in adoptive (3) and special guardianship (1) placements out of authority during year 2. This, of course, necessitates a period out of school as they get to know their new families but, in each case, the Virtual School had negotiated admission to a new school before the placement change and, in some cases, provided packages of support for integration into the new school. All four of those children *achieved as expected or better in KS1 SATs in May*.

**3.2.5 Key Stage 1 Pupil Level Data, 2014. 2014** (Please see the end of this report for a glossary of terms)

Date of Birth	In/Out of Borough	Date became CLA	SEN	Reading	Writing	Speaking and Listening	Maths	Science
2007	IN	16/01/2012	S	P6	P6	P7	P8	P7
2007	OUT	04/03/2012		3C	2A	2	2A	2
2007	OUT	04/03/2012	SA	1A	1A		1A	
2006	OUT	05/11/2012	SA+	2C	1B	2C	1C	2C
2007	IN	21/03/2014		1A	1A	2	2C	2
2007	OUT	25/10/2011		2C	2C	2	2C	2
2007	IN	16/04/2012	S	1B	2C	2	2C	2
2007	IN	23/11/2012		2B	2C	2B	2B	2B
2007	IN	11/12/2012	SA+	1A	1C	1A	1C	1B
2007	OUT	29/10/2011		2A	2B	3	2B	2
2006	IN	21/08/2012		2A	2A	2A	2A	2
2006	IN	21/08/2012	S	P6	P6	P7	P8	P6

**3.2.6 Key Stage 1 Outcome data 2014 with historical context.**

Year	Reading	Writing	Speaking and Listening	Maths
2014	55% (6 of 11 pupils)	55% (6 of 11 pupils)	64% (7 of 11 pupils)	55% (6 of 11 pupils)
2013	60% (3 of 5 pupils)	60% (3 of 5 pupils)	Not reported	60% (3 of 5 pupils)
2012	57% (4 of 7 pupils)	57% (4 of 7 pupils)	Not Reported	42% (3 of 7 pupils)
2011	76% (6 of 9 pupils)	44% (4 of 9 pupils)	Not Reported	76% (6 of 9 pupils)

### 3.3 Key Stage 2 Outcomes Summer 2014 (Age 11 years)

(N.B. All 2014 figures are provisional and subject to change. National comparative data will not be available until after the publication of the First Statistical release in December 2014)

3.3.1 Nine children in care ended KS2 in August 2014. Of these, **8** been continuously looked after for at least 12 months (to 31<sup>st</sup> March 2014) and these pupils form the **reporting cohort**.

3.3.2 National age-related expectation at age 11 is level 4.

3.3.3 Two children in the reporting cohort (25%) have Statements of SEN and a further 3 are at School Action Plus, making a total of 5 (63%) with identified special educational needs.

3.3.4 All but one of the children in the YR6 cohort who were working the level at which they were eligible for SATs (75% of the total) achieved *an increase of two or more levels of attainment or better in both English and Maths*. The remaining pupil made exceptional progress in English, despite having special educational needs and experiencing two changes in placement in YR6.

### 3.3.5 Key Stage 2 Pupil Level Data 2014 (Please see the end of this report for a glossary of terms)

= in reporting cohort

= in care at end YR 6 but not in reporting cohort  
*Italic text in this colour represents KS1 outcome*

Date of Birth	In/Out of Borough	Date Became CLA	SEN	Reading	Writing	GPS	Maths	Overall Level 4	2 Levels of Progress	
									En	Ma
2003	IN	15/03/13	SA+	2A (TA) <i>P8</i>	2C (TA) <i>P8</i>	4C (1)	2A (TA) <i>1C</i>		✓+	
2003	IN	12/04/10	SA+	3 (TA) <i>1A</i>	3 (TA) <i>1B</i>	3	4 <i>2A</i>		✓	✓
2003		01/05/14								
2003	IN	01/04/11		5A <i>1</i>	4A <i>1</i>	4A	4A <i>2B</i>	✓	✓+	✓
2003	IN	24/12/09		5 <i>3C</i>	5 (TA) <i>2B</i>	6	6 <i>3C</i>	✓	✓	✓+
2003	OUT	29/10/11		5 <i>1</i>	4A (TA) <i>1</i>	5	4 <i>1</i>	✓	✓+	✓+
2003	OUT	16/04/12		5 <i>1A</i>	4 <i>1A</i>	3	4 <i>2C</i>	✓	✓+	✓

2003	IN	05/07/07	S	P3 <i>P3i</i>	P3 <i>P3i</i>		P3 <i>P3i</i>			
2003	IN	23/03/10		4 <i>2C</i>	4 <i>1A</i>	5	4 <i>1A</i>	✓	✓	✓+

### 3.3.6 Key Stage 2 Outcome Data with Historical Context

Indicator	2014	2013	2012	2011	2010	2009
N 99: Percentage of children in care reaching level 4 in English at KS2	Combined Reading, Writing and Maths scores <b>Bromley 63%</b> (5 of 8 pupils)	Combined Reading, Writing and Maths scores <b>Bromley 55%</b> (5 of 9 pupils) <b>National Not available</b>	<b>Bromley</b> 28% (2 of 7 pupils) <b>National</b> 64%	<b>Bromley</b> 50% (5 of 10 pupils) <b>National</b> 59%	<b>Bromley</b> 100% (5 of 5 pupils) <b>National</b> 54%	<b>Bromley</b> 40% (4 of 10 pupils) <b>National</b> 59%
N100: Percentage of children in care reaching level 4 in Maths at KS2			<b>Bromley</b> 28%	<b>Bromley</b> 40%	<b>Bromley</b> 80%	<b>Bromley</b> 20%
			<b>National</b> 56%	<b>National</b> 52%	<b>National</b> 47%	<b>National</b> 47%

### 3.4 Key Stage 4 Outcomes 2014

*(N.B. All 2014 figures are provisional and subject to change. National comparative data will not be available until after the publication of the First Statistical release in December 2014)*

- 3.4.1 30 children in care ended YR11 in August 2014. Of these, 27 had been continuously looked after for at least 12 months (to 31<sup>st</sup> March 2014) and these pupils form the **reporting cohort**.
- 3.4.2 67% of the reporting cohort have identified special educational needs, with **11 young people having a Statement of SEN**. This equates to 41% of the cohort having a Statement of SEN against a national figure of 2.8%.
- 3.4.3 Six of the young people in this year group were accommodated by the local authority during Key Stage 4. All have experienced 2 or more placements during KS4. One student is out of chronological year group and will take GCSE examinations in summer 2015.
- 3.4.4 One student is a young parent who has experienced the removal of her child for adoption.
- 3.4.5 Only 10 young people in last year's reporting group were in Bromley schools and of those one was on roll in the Pupil Referral Unit and one in The Glebe. Seven of the cohort were in mainstream schools maintained referral units in other authorities and 8 were in specialist

residential provision. One young person was in a secure training centre and one young person was missing from placement during YR11 and had no identified education provision.

3.4.6 It is clear that schools are working very hard to secure good educational outcomes for children in care. Many of them have achieved remarkable results, despite on-going trauma and disruption but we know that some looked after young people have not achieved the target grades set for them. These young people and their schools will be consulted in the coming months in an attempt to identify what barriers they faced and what additional support they would have valued during key stage 4.

### 3.4.7 GCSE outcomes 2014 with some historical context

GCSE results	2014 Reporting Cohort of 28 pupils	2013 Reporting cohort of 19 pupils	2012	2011	2010	2009
5 A* - C including English and Maths	14% (4 pupils)	16% (3 pupils)	11 % (2 pupils)	8.6% (3 pupils)	25% (4 pupils)	10% (2 pupils)
5 A* - C	25% (7 pupils)	21%	22 %	26%	43%	29%
5 A*-G	46% (13 pupils)	21%	55%	49%	63%	48%
1 A*-G	74% (20 pupils)	26%	88%	74%	75%	71%
Pupils leaving KS4 without level 2 functional skills Maths (GCSE Grade C or equivalent)	50% (14 pupils)					
Pupils leaving KS4 without level 2 functional skills English (GCSE Grade C or equivalent)	53% (15 pupils)					

3.4.8 A table showing results for individual looked after pupils with brief commentary can be found at **Annex A**.

## 3.5 Exclusions

3.5.1 There have been no permanent exclusions of Bromley looked After Children for 6 years.

3.5.2 Table showing fixed term exclusions of Bromley Looked After Children 2009-2014

	Total number of days FX	No. of pupils represented	Bromley schools	Other schools	Total schools
<b>2009/10</b>	232	33	9	21	30
<b>2010/11</b>	134	24	9	13	22
<b>2011/12</b>	126	23	11	12	23
<b>2012/13</b>	91	13	5	6	11
<b>2013/14</b>	120	22	9	9	18

### 3.5.3 Exclusion analysis:

This is a significant increase in both the number of days of fixed term exclusions and in the number of pupils affected.

3.5.4 30.5 days are accounted for by one student. This school could have effected a permanent exclusion on several occasions but remained committed to allowing the young man to undertake his GCSE exams.

3.5.5 9 of the 22 pupils represented have subsequently been moved from the schools from which they were excluded, either because of placement changes or as a managed move. Not all managed moves were secured because of behavioural issues.

3.5.6 Grovelands Primary PRU was the only primary school to exclude and one pupil had a total of 6 days of exclusion (1x1;1x2;1x3).

3.5.7 6 Bromley mainstream secondary schools excluded LAC. One student was moved by the Virtual School to prevent permanent exclusions.

3.5.8 The Virtual School attends re-integration meetings wherever possible.

3.5.9 Of the 9 non-Bromley schools to exclude, 5 were Special Schools, 1 was Alternative Provision and 3 were mainstream.

## Glossary of terms used in reporting tables:

Terminology	Definition
National curriculum levels	At Key Stages 1, 2 and 3, attainment in the National Curriculum is measured against 8 national attainment levels between the ages for 5 and 14. Level 1 is the lowest level and level 8 is the highest and is attained by the most able pupils at age 14. Each level is divided into three sub-levels: C – starting to work at this level B - working well within the level A - the child has reached the top of the level and is working towards the next level Children are expected to be considered to be progressing well if they have made two sub-levels or progress in an academic year.
P scales	Performance scales (P scales) are used at the end of key stages 1, 2 and 3 for reporting teacher assessment in English, mathematics and science for children with special educational needs who are working below level 1 of the national curriculum. P levels can be recorded from P1 to P8, with P1 being the lowest. P levels can further broken down in to i or ii (e.g. P3ii being a higher level than P3i)
TA	Teacher assessment. A teacher assessment is recorded where a child is absent from school on the day of the test or is considered to be below the level of assessment, Teacher assessment levels are also used where a curriculum area is no longer subject to national testing.
S	Statement of Special Educational Needs
SA	School Action is used when there is evidence that a child is not making progress at school and there is a need for action to be taken to meet learning difficulties. SA can include the involvement of extra teachers and may also require the use of different learning materials, special equipment or a different teaching strategy.
SA+	School Action Plus is used where SA has not been able to help the child make adequate progress. At SA+ the school will seek external advice from the other support services, the local Health Authority or from Social Care.

<b>Non-Applicable Sections:</b>	Policy, financial, legal and personnel implications
Background Documents: (Access via Contact Officer)	[Title of document and date]

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Report No.  
ED15113

London Borough of Bromley

PART ONE - PUBLIC

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**Decision Maker:** EDUCATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

**Date:** Wednesday 5 November 2014

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** TRUANCY AND MISSING CHILDREN

**Contact Officer:** Jane Bailey, Assistant Director: Education  
Tel: 020 8313 4146 E-mail: jane.bailey@bromley.gov.uk

**Chief Officer:** Executive Director of Education, Care & Health Services

**Ward:** Borough Wide

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1. Reason for report

- 1.1 This report sets out to inform and update the Education PDS Committee members on the legal framework and Bromley's processes regarding "Truancy and Children Missing Education". It includes statistical information comparing Bromley both nationally and with its statistical neighbours.

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2. **RECOMMENDATION(S)**

- 2.1 Education PDS Members are asked to note and comment on the information detailed in this report.

## Corporate Policy

1. Policy Status: Existing Policy: Further Details
  2. BBB Priority: Children and Young People:
- 

## Financial

1. Cost of proposal: Not Applicable
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Education Welfare Service
  4. Total current budget for this head: £ 235,440.00 Controllable; £389,650.00 Total Cost  
(This budget includes staffing for one officer allocated to issuing Child Employment and Entertainment Licenses and Chaperone Licences.)  
The service currently brings into the authority £140,000 as a sold service
  5. Source of funding: RSG
- 

## Staff

1. Number of staff (current and additional): Child Employment Officer @ 0.8FTE;  
Child Missing Education Officer @ 1FTE; Education Welfare Officers @ 5.4FTE;  
Senior Education Welfare Officers @ 1.9FTE
  2. If from existing staff resources, number of staff hours: Not applicable
- 

## Legal

Legal Requirement: Statutory Requirement The LA has a statutory duty to investigate cases where they believe an offence has been committed under S441 and 441A Education Act 1996; Instigated School Attendance Orders and Issue Penalty Notices. The LA has a statutory duty to identify children that may be missing education. The LA has a statutory duty to safeguard children in Entertainment and Child Employment. This is undertaken by Issuing of licences. Children Performance regulations and Children and Young Person Act apply.

2. Call-in: Not Applicable
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected):

	<b>2012 -2013</b>	<b>2013-2014</b>
Referrals for attendance that met criteria	252	442
Referrals for Elective Home Education	115	111
Information cases – Early intervention	151	242
Of which Case work that resulted in:		
Penalty Notices Issued	66	105
Court Action	39	37
Children Missing Education Referrals	105	124

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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

### 3. COMMENTARY

3.1 The Education Welfare Service discharges the Local Authority's statutory duties in relation to children missing education and holds parents to account for ensuring the regular attendance of their children at school.

#### 3.2 Children Missing Education (CME)

3.2.1 Children Missing Education is defined as all children of compulsory school age who are not on a school roll, nor being educated otherwise and who have been out of any educational provision for a substantial period of time.

3.2.2 Ofsted, when undertaking inspections of Local Authorities, have broadened the definition of CME to include those young people who are:

- attending alternative provision;
- have been permanently excluded;
- in receipt of home tuition due to medical needs;
- whose parents have declared elective home education;
- are currently looked after by the Local Authority

3.2.3 There is an expectation that Local Authorities will have mechanisms to identify and monitor this cohort on a regular basis. Bromley has a Children Missing Education Policy that has been cascaded to all schools and partner agencies. This policy is available on request.

3.2.4 Schools are expected to notify the Local Authority of any child that they intend to remove from their school roll prior to removal as well as notifying the LA of any child that has failed to attend school for 10 days and they have been unable to trace.

3.2.5 Partner agencies, Health and Voluntary organisations are able to refer into the LA any child they believe to be out of education. There is one dedicated officer within Education Welfare Service who receives CME referrals.

3.2.6 On receipt of a referral the officer will undertake all relevant enquiries including making contact with the family and young person in order to support them to reengage with education and liaising with supporting agencies as necessary.

3.2.7 Families and young people who have not been traced are placed on a national data base called S2S. This enables other LAs to check their systems and identify whether children reported missing had been identified within their authority. This data base is interrogated on a regular basis as a safety measure taking note of children that had been removed from roll where schools had not previously notified the LA and undertaking enquiries as is necessary.

3.2.8 The table below shows the number of young people that met the criteria within the academic year 2013/14 for children missing education. It should be noted that, once on the database, it does not necessarily mean that the young person remains in that category. For example a young person in receipt of home tuition may have accessed the service for a limited period of time before returning to mainstream schooling. Other students whose parents previously elected to home educate, are removed from the CME register when after a period of time they return to mainstream education.

Category	No	Note
Alternative Provision	74	
Permanently Excluded (PEX)	40	

Category	No	Note
Home Tuition (HT)	59	It should be noted that there is not a defined period of time for a young person to access home tuition. The authority is guided by the consultant treating the young person and the young person's condition, be that physical or mental. 13 of these cases attended Nightengale.
Elective Home Education (EHE)	111	This is the total amount of referrals received and does not necessarily reflect the current total cohort for elective home educated students, as some young people will return to mainstream education
Looked after Children (LAC)	197	There is a separate report on LAC whose data cites 230 this includes returns for Yr12 students.

### 3.3 Elective Home Education ( EHE)

- 3.3.1 Elective Home Education referrals are checked with Social Care prior to an initial home visit by the Children Missing Education Officer and where deemed appropriate a Common Assessment Framework is completed.
- 3.3.2 All EHE cases are discussed at a multi-agency forum that meets on a fortnightly basis, which comprises of Health, Social Services , Child and Adolescent Mental Health Representative, Police and Education Services.
- 3.3.3 A follow up visit is then undertaken by a qualified teacher within 2-10 weeks. If the visit should be deemed satisfactory, a further visit will then be undertaken 6 months later. The frequency of visits by the Education Advisor will be increased should the child be on a Child Protection Plan. The Advisor will be invited to attend the Initial Child Protection Plan meeting and any subsequent reviews.
- 3.3.4 In conjunction with Admissions there is a clear process for students who wish to return to mainstream education, including the Fair Access Protocol for all students.

### 3.4 Truancy

- 3.4.1 Truancy in education is defined as absences from school that have not been authorised by the school and can include parentally condoned absences.
- 3.4.2 Persistent absentees are defined as young people who have an absence rate of 15% or above. The total includes both authorised and unauthorised absences.
- 3.4.3 It should be noted that only the Head Teacher of a school can make the decision on whether the absences are authorised or not, based on the information they receive.
- 3.4.4 Overall absence within Bromley has fallen (in line with national trends), the first statistical release shows overall absence reduced 0.7% to 4.1%, below the National Average of 4.4%.
- 3.4.5 The percentage of persistent absentees in Bromley has dropped 0.5% to 3.6%, which is below the national average of 4.1%.
- 3.4.6 When Bromley is compared to statistical neighbours and surrounding boroughs the picture is favourable but we cannot afford to be complacent. Illness continues to be the main reason for absence and Bromley Education Welfare Service (BEWS) are asking schools to be more challenging when looking at illness.

3.4.7 Data sourced from DfE first statistical release dated 15<sup>th</sup> October 2014 can be found at appendix 1.

### 3.5 Context

3.5.1 Historically, BEWS visited all Bromley Schools and assisted the Schools in identifying poor attenders and delivered an early intervention service to prevent cases escalating to a legal arena.

3.5.2 The national academy agenda encouraged increased autonomy for schools, passing funding to academies that was previously held by the Local Authority. This, together with the reduction in Council funding both now and in future years, as a result of the national austerity agenda, meant that the local authority prioritised their services to focus on their statutory duties.

3.5.3 The service currently provides early intervention work to 28 Schools as a sold service this equates to 33.5% of total officer time. This aspect of the service is currently undergoing market testing.

3.5.4 Within the team, one officer is seconded to the Youth Offending Service (YOS) for 2 days a week and another officer is seconded to the Common Assessment Team (CAF) for 3 days a week.

### 3.6 Legal

3.6.1 The Education Act 1996 makes it an offence for any parent who fails to ensure the regular attendance of their child at school. This applies to all children of compulsory school age i.e.5-16 years old.

3.6.2 The Local Authority discharges its statutory duty to investigate possible offences through the BEWS. The duty to investigate possible offences committed, extends to all schools. BEWS has a policy on investigation referrals. This policy outlines the criteria and eligibility for referral acceptance. This has been cascaded to all schools and is available on the schools information sharing platform namely Fronter.

3.6.3 All referrals received adhere to the Police and Criminal Evidence Act 1984 and Criminal Procedures and Investigation Act 1996. The outcomes (also known as disposals) available following an investigation referral are as follow:

- Return to School as unmet needs identified;
- Simple Caution - Education Welfare has recently implemented the “Simple Caution” also known as a caution. This is recordable and can be used as part of the decision process should attendance become an issue again;
- Fixed Penalty Notice;
- Summons to Court;
- School Attendance Order;
- Education Supervision Order;

3.6.4 Outcomes for legal disposals

	2011-2012	2012 - 2013	2013-2014
Penalty Notices issued for poor attendance	64	66	105
Penalty Notices paid	28	24	77
Penalty Notices not paid resulted in court action	10	13	10
Penalty Notices withdrawn	26	20	18

	2011-2012	2012 - 2013	2013-2014
Of the Penalty Notices withdrawn:			
• incorrectly issued	1	1	3
• determined that it was not in the public interest to proceed.	25	19	10
• issued outside the terms of Code of Conduct	0	0	1
• contained errors	0	0	4
Additional Summonses were issued for failure to secure regular attendance	23	22*	27**
Simple Cautions delivered	0	0	4

\* From these Summonses 3 parents had previously been issued with a penalty notice during 2010,2011,2012;

\*\* From those summonses 2 parents had previously been issued with a penalty notice during 2012.

- 3.6.5 It should be noted that Penalty Notices that are not paid, automatically go to court unless they were found to be incorrectly issued or Since the issue of the penalty notice, attendance has improved and as such it is not in the public interest to proceed. The parent is summonsed for the failure to secure regular attendance and not for failure to pay the fine.
- 3.6.6 Any application for a summons to the court has to be made and listed for court within 6 months from the last date of the offence. Any such applications must be supported with evidence, normally this is in the form of statements and signed Head Teachers Certificates, given the parent is being summonsed for the failure to secure regular attendance and not the non-payment of the fine.
- 3.6.7 As can be seen in the data for 2011- 2012 there was a high level of PN that did not proceed to court. The applications had been made on the last day of the summer term for absences that predated the application. The LA was not in a position to issue straight away and was reliant on subsequent information from the schools. That information was not available until the new year commenced. This together with the time allowed for payment which was then 42 working days reduced the window of opportunity for obtaining a summons when payment was not made.
- 3.6.8 The time frames for payment has now been reduced and was implemented in September 2013. This requires parents to pay a penalty notice of £60. The fine increases to £120 if not paid after 21 days and before 28 days.
- 3.6.9 The data shows an increase in the issue of Penalty Notices for 2013-2014. This impart could be for the following reasons:
- Unauthorised leave of absence formally known as unauthorised holiday
  - Requests from Schools as an early intervention use
  - Change of practise within Bromley EWS to an Investigatory service
  - Tiered approach to disposals

#### 4. LEGAL IMPLICATIONS

- 4.1 The LA has a statutory duty to investigate cases where they believe an offence has been committed under S441 and 441A Education Act 1996; Instigated School Attendance Orders and Issue Penalty Notices.

- 4.2 The LA has a statutory duty to identify children that may be missing education.
- 4.3 The LA has a statutory duty to safeguard children in Entertainment and Child Employment. This is undertaken by Issuing of licences. Children Performance regulations and Children and Young Person Act apply.

<b>Non-Applicable Sections:</b>	<b>POLICY, FINANCIAL AND PERSONNEL IMPLICATIONS</b>
Background Documents: (Access via Contact Officer)	

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## Appendix 1 Bromley LA Attendance Data 2013-2014 Sourced from DfE First Statistical Release 15<sup>th</sup> October 2014

### Bromley and Statistical Neighbour for 2013-2014

	State-funded primary and secondary schools							
	Number of pupil enrolments	Percentage of sessions missed			Number of persistent absentees, having 38 or more sessions of absence	Percentage of persistent absentees, having 38 or more sessions of absence	% PA Improved since 2012/13	%Overall Absence Improved since 2012/13
		Overall absence	Authorised absence	Unauthorised absence				
Stockport	33,530	4.3	3.5	0.8	1,405	4.2	0.3	0.7
Trafford	30,870	3.5	3.1	0.4	800	2.6	0.7	0.8
Solihull	31,095	4.3	3.5	0.8	1,380	4.4	0.6	0.9
Bedford	21,485	4.6	3.8	0.8	865	4.0	0.9	0.9
<b>Bromley</b>	<b>38,580</b>	<b>4.1</b>	<b>3.4</b>	<b>0.8</b>	<b>1,380</b>	<b>3.6</b>	<b>0.5</b>	<b>0.7</b>
Sutton	26,895	4.1	3.3	0.8	915	3.4	0.3	0.6
Bracknell Forest	13,850	3.9	3.2	0.7	400	2.9	0.7	0.9
Bath and North East Somerset	20,790	4.4	3.7	0.7	795	3.8	0.0	0.8

### Bromley and Surrounding Borough Comparison 2013-2014

	State-funded primary and secondary schools							
	Number of pupil enrolments	Percentage of sessions missed			Number of persistent absentees, having 38 or more sessions of absence	Percentage of persistent absentees, having 38 or more sessions of absence	% PA Improved since 2012/13	%Overall Absence Improved since 2012/13
		Overall absence	Authorised absence	Unauthorised absence				
Lambeth	28,515	4.1	3.1	1.0	1,050	3.7	0.5	0.6
Lewisham	32,605	4.1	3.0	1.2	1,275	3.9	-0.3	0.6
Bexley	34,715	3.9	3.2	0.7	1,055	3.0	0.8	0.6
<b>Bromley</b>	<b>38,580</b>	<b>4.1</b>	<b>3.4</b>	<b>0.8</b>	<b>1,380</b>	<b>3.6</b>	<b>0.3</b>	<b>0.7</b>
Croydon	45,260	4.3	3.1	1.2	1,720	3.8	-0.7	0.6
Greenwich	30,480	4.0	2.7	1.3	1,005	3.3	0.0	0.6
Sutton	26,895	4.1	3.3	0.8	915	3.4	0.5	0.6

**Headlines: Overall Absence Rates in Bromley**

- 2012-2013 overall absence for State Funded Primary and Secondary Schools was **4.8%**, below the National Average which of **5.2%**.
- 2013-2014 overall absence within Bromley has fallen (in line with national trends), the first statistical release shows overall absence reduced **0.7%** to **4.1%**, below the National Average of **4.4%**.

**Persistent Absence Rates**

- 2012 -2013 the percentage of persistent absentees for State Funded Primary and Secondary Schools was **4.1%** in Bromley, below the National Average of **4.9%**.
- 2013-2014 the percentage of persistent absentees in Bromley has dropped **0.5%** to **3.6%**, which is below the National Average of **4.1%**.

When Bromley is compared to statistical neighbours and surrounding boroughs the picture is favourable but we cannot afford to be complacent. Illness continues to be the main reason for absence and BEWS are asking schools to be more challenging when looking at illness.

Report No.  
ED150117

## London Borough of Bromley

### PART ONE - PUBLIC

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**Decision Maker:** Education Policy Development and Scrutiny Committee

**Date:** 5<sup>th</sup> November 2014

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** EDUCATION PROGRAMME 2014/15

**Contact Officer:** Angela Buchanan, ECHS Planning & Development Manager  
Tel: 020 8313 4199 E-mail: angela.buchanan@bromley.gov.uk

**Chief Officer:** Terry Parkin, Executive Director, Education and Care Services

**Ward:** Borough-wide

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1. Reason for report

- 1.1 This report provides a programme of scheduled reports for the year ahead, based on items scheduled for decision by the Education Portfolio Holder and items for consideration by the Education Policy Development and Scrutiny Committee.
- 

2. **RECOMMENDATION(S)**

- 2.1 **Members of the Education PDS Committee are invited to comment on the Education Programme at Appendix 1; and, note and comment on the proposed school visits for the Autumn Term 2014/15 at Appendix 2.**
- 2.2 **The Education Portfolio Holder is invited to comment on the Education PDS Programme at Appendix 1 and note its content.**

## Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
  2. BBB Priority: Children and Young People: To secure the best possible future for all children and young people in the Borough, including a clear focus on supporting the most vulnerable children and young people in our community.
- 

## Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: No specific budget head
  4. Total current budget for this head: £N/A
  5. Source of funding: Council's Base Budget
- 

## Staff

1. Number of staff (current and additional): N/A
  2. If from existing staff resources, number of staff hours: N/A
- 

## Legal

1. Legal Requirement: No statutory requirement or Government guidance:
  2. Call-in: Not Applicable
- 

## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for members of this Committee to use in controlling and reviewing their ongoing work.
- 

## Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: Not Applicable

### 3. COMMENTARY

#### Work Programme

- 3.1 The Programme at **Appendix 1** provides information on items scheduled for decision by the Education Portfolio Holder, items for consideration by the Education Policy Development and Scrutiny Committee and proposed information briefings for Members on which no decision is required.
- 3.2 The Programme provides a reference on future work and enables it to be amended in the light of future developments and circumstances. The programme also lists the meetings of the Executive and PDS Working Groups with dates (where already scheduled).
- 3.3 The focus of Education PDS Committee work should be on (i) holding the Education Portfolio Holder to account, (ii) pre-decision scrutiny and (iii) policy development..

#### Council Member Visits

- 3.4 Five visits have been scheduled for the Autumn Term (September and December 2014). Two visits have taken place with seven members of this PDS committee attending. A further visit is currently being organised for December, members of the committee will be informed of the date and time shortly. For details on places available on future visits please see **Appendix 2**.
- 3.5 All Elected Council Members and Co-opted Members are invited to attend Council Member Visits and are asked to make known their interest by responding to the emails from [cheryl.adams@bromley.gov.uk](mailto:cheryl.adams@bromley.gov.uk)

<b>Non-Applicable Sections:</b>	Policy, Financial, Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	

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## APPENDIX 1

<b>Education Budget Sub Committee</b>	<b>6th Jan 2015</b>
<b>Education PDS</b>	<b>27th Jan 2015</b>
<b>Item</b>	<b>Status</b>
Draft Education Portfolio Plan 2015/16	
Update on development of PRU provision at Grovelands and the broader issue of education provision for pupils with SEBD	
Refurbishment costs for Beacon House	
Update on Under Performing Schools	Standing Item
Increase in levels of English as an Additional Language	
Not in Education, Employment or Training Update	PDS Request
Update on Home Education	PDS Request
Primary School Development Plan - Update	
Update on the provision of SALT	
Bromley Academy Programme & Free School Update	
Education Division 2015/16 Baseline Options Summary	
Minutes from Budget Sub Committee	
Update from Executive Working Party for SEN	
ED PDS Work Programme & Members Visits	
<b>SACRE</b>	<b>11th Feb 2015</b>
<b>Joint Care Services &amp; Education PDS</b>	<b>26th Feb 2015</b>
<b>Education Budget Sub Committee</b>	<b>3rd Mar 2015</b>
Education Contract Activity Report 2014/15	
<b>Education PDS</b>	<b>10th Mar 2015</b>
<b>Item</b>	<b>Status</b>
Update on Under Performing Schools	Standing Item
Commissioning Review of Education Services	
Bromley Academy Programme & Free School Update	
Minutes from Budget Sub Committee	
<b>Item</b>	<b>Status</b>
Update from Executive Working Party for SEN	
ED PDS Work Programme & Members Visits	
Education Contract Activity Report 2014/15	
Raising the Participation Age Strategy Process Update	
Standards of Attainment in Bromley Schools 2013	
Annual Report of the Education PDS Committee	
<b>Reports to be scheduled</b>	
Details from the outcome of the market testing of nursery provision	
Market testing of education services	Spring 2015

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**APPENDIX 2**

<b>Establishment</b>	<b>Date</b>	<b>Time</b>	<b>Attendees</b>
<b>Completed</b>			
Bishop Justus CE School (Academy)	<b>03.10.14 FRIDAY</b>	10:00 - 12:00	<u>Councillors Attending</u> Cllr Kathy Bance Cllr Kim Botting Cllr Judith Ellis Cllr Peter Fookes Cllr Hannah Gray Cllr Neil Reddin
Coopers School (Academy)	<b>17.10.14 FRIDAY</b>	14:00 - 16:00	<u>Councillors Attending</u> Cllr Robert Evans Cllr Peter Fookes Cllr Keith Onslow Cllr Tony Owen Cllr Neil Reddin Mylene Williams (Co-opted)
Poverest Primary School (Community)  <u>No more places available</u>	<b>13.11.14 THURSDAY</b>	14:00 - 15:30	<u>Councillors Attending</u> Cllr Mary Cooke Cllr Peter Fookes Daren Jenkins (Co-Opted) Mylene Williams (Co-opted) Cllr Keith Onslow Cllr Judith Ellis Cllr Neil Reddin
Hayes School (Academy)  <u>Up to six more places available</u>	<b>27.11.14 THURSDAY</b>	09:45 - 11:45	<u>Councillors Attending</u> Cllr Mary Cooke Cllr Peter Fookes Daren Jenkins (Co-Opted) Cllr Graham Arthur Cllr Peter Fortune Cllr Keith Onslow Cllr Robert Evans Cllr Neil Reddin
<b>Harris Primary Academy, Crystal Palace</b>	<b>Dec 2014 TBC</b>	<b>New Start Time 9.30</b>	<u>Councillors Attending</u> Up to six places available

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of the Local Government Act 1972.

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